



CBC

CHRISTIAN BROTHERS' COLLEGE ST. KILDA

cultivating boys' character

SINCE 1878



Fees and Levies 2017

11 Westbury Street
St Kilda East VIC 3183
Phone (03) 9529 6611
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What your College fees provide:

Your fees contribute to covering such expenses as:

- School staffing, learning programs, sport, facilities, grounds and maintenance.

What your College levies provide:

Whilst CBC St Kilda endeavours to make the tuition fees as inclusive as possible, we do charge additional levies including, but not limited to:

- Information Technology Levy - for resources such as computers, networked software and internet access - All Years
- Resource Levy - for class materials, photocopying, teacher reference materials, etc. - All Years
- Subject Levy - to cover most class excursions, camps and retreats, registrations and equipment - All years
- Program Levy - Year 9 only
- Educational Skills Profile - Year 10 only
- Graduation - Year 12 only
- Vocational Education & Training (VET) fees as charged by VET Institution
- Optional Activities (e.g. interstate and overseas trips (Japan, Italy and India), Private Music Tuition, Ski Trip, Great Victorian Bike Ride)

Fees and levies are subject to change on an annual basis.

The College also conducts various fundraising activities including the Walkathon to raise funds for India.

Discounts

Two or more enrolled students:

Families with two or more students at CBC St Kilda in 2017 will receive a \$1,000 discount for the second student and each thereafter (pro rata if accounts are split).

Early Bird payment:

A singular, flat \$350 discount will be applied if the total amount of annual fees and levies are paid in full by 31 March 2017 (not applied to scholarship, bursary, fee-rebated accounts).

Enrolment and Application Fees

A non-refundable Enrolment Application fee (\$200) and non-refundable Enrolment Acceptance fee (\$350) is charged.

Book List

The Annual Book List contains the academic book and stationery requirements each student should have in order to participate in their specific year level and specific subjects.

The College offers families a convenient online ordering system through OfficeMax. It has a safe and secure online payment system which is open 24/7 and provides delivery to your home.

There is no obligation to use this facility and families may choose to source their stationery directly from the supplier of their choice. However, if families choose to use OfficeMax the College gains a small percentage from each sale which is used for school improvement projects.

Please note - if 'Endrolo' is listed for senior classes, this must be purchased through OfficeMax.

Fee Statements/Electronic Accounts

A single invoice will be issued, by email, covering all students for whom the parent/guardian is responsible. The single invoice for the total annual amount of fees and levies will be issued in Term 4 of the preceding enrolment year. Statements will be issued, as a minimum, in Term 1, 2 and 3.

Please contact the College Office as soon as possible regarding any changes in your contact details and specifically your email address(es).

The College asks families to make regular and prompt payment of the school fees and levies to fund the learning programs and facilities offered and being developed.

Current fees and levies are outlined in the Schedule of Fees and Charges.

Payment Arrangements

Payment arrangements will be accepted in full or by instalment as negotiated and agreed. You will need to contact the Accounts Receivable Officer to extend these arrangements into future years.

These arrangements are granted for the current year only and are conditional upon full payment of the agreed amount for the year.

Payment methods

BPAY: Make payment from your nominated cheque, savings or credit card account through your bank, credit union or building society.

Centrepay: Automatic payment from your Centrelink benefit. Call Centrelink or complete the Centrepay form and return to the College Office.

Direct Debit: Automatic payment from your nominated bank account. Complete the 'Payment Arrangement and Direct Debit Request'.

Cheque: Made payable to CBC St Kilda and forwarded to the College at PO Box 258, St Kilda, VIC, 3182.

Telephone: Call CBC Accounts on (03) 9529 8508 to make a payment using your credit or debit card, Monday - Wednesday - 8:30am - 3:30pm.

In Person: Cash, Cheque or EFTPOS at the College Administration Office.

Note:

- Completed forms should be returned to the College Administration Office for processing. Forms can also be emailed to: kbrett@cbcstkilda.com
- The College accepts MasterCard and Visa.

Application for Reduction/Remission Fees and Levies

The College recognises that some families struggle to pay the full school fees and levies. If you are experiencing financial hardship you should contact the College at the earliest opportunity (by the end of March at the latest) to seek an appointment with the Business Manager to discuss your options.

You will be asked to submit an *Application for Financial Assistance* together with supporting documentation such as your Centrelink information, recent payslips and most recent tax assessment.

Any reduction/remission granted is for the current year only and is conditional upon full payment of the agreed amount for that year.

The College will provide written confirmation of the success or otherwise of your application to reduce or remit fees and levies.

Enquiries

If you have any questions regarding fees and levies, please contact our Accounts Receivable Officer on (03) 9529 8508 or via email at: kbrett@cbcstkilda.com - Monday Wednesday 8:30am - 3:30pm.

General Terms and Conditions

A copy of the General Terms and Conditions is available from the College website or from the College Administration Office.

We encourage all families to read our General Terms and Conditions for detailed information regarding our fees, conditions of enrolment and other obligations.